27 May 2015

Dear Parents of Year 10 Students

A Career Pathway (CP) Plan is an individual’s personal plan of action to achieve success in the Senior Phase of Learning. The ultimate responsibility for the development and safekeeping of the plan rests with your daughter, however, the school and parents can play an instrumental role in assisting the student.

The State government details the following as the purpose of developing a CP Plan:

- promote learning that is aligned with the young person’s aspirations, and which leads to the awarding of a Senior Statement, QCE, vocational qualification, or a viable work option;
- serve as a reference point or map for the young person through the Senior Phase of Learning to achieve learning goals and to move across education, training and employment sectors;
- promote ongoing dialogue between a young person, their parents/carers and personnel from the school;
- prepare the young person to take responsibility for her own learning through the Senior Phase of Learning (i.e. Years 11 and 12) and
- provide the school with a starting point to monitor the young person’s progress through the Senior Phase of Learning.

The Subject Selection iBook will be placed on the website for you to peruse. The students also have had the opportunity to see the Subject Selection iBook on Blackboard during Careers classes.

The girls have been asked to:

- Take the time to read the Subject Selection iBook carefully
- Discuss it with their parents
- Mr Daley will provide a question and answer session in the Bev Philben Room on Monday 13 July, 2015 from 4.30 to 5.00pm
In order to discuss with you and your daughter her future plans, St Hilda's School is offering a range of days and times for interviews to develop her individual CP Plan and to finalise her subject selection. All students are required to participate in this interview process with a parent or guardian. Interviews will be with one of the following senior staff members:

- Mrs Wendy Lauman, Deputy Principal
- Mr Tony Daley, Head of Curriculum
- Mr Ross Boyle, Head of Staff
- Mrs Carol Baker, Careers Consultant
- Mrs Caroline Brodar, Head of Senior School
- Mr Tim Crowe, Head of Year 11
- Miss Alexa Wood, Head of Year 10

CP Plan interviews will be held in Term 3, it is hoped that the CP Plan will assist in the choosing of subjects that suit your daughter’s skills and aspirations.

The CP Plans will be reviewed with your daughter in Years 11 and 12 as needed so that she might complete her Senior Phase of Learning with the best possible outcomes.

**CP Plan interviews for students and their parents** will be held in the James Administration building from Monday 13 July until Thursday 16 July between the hours of 8.20am and 5.00pm.

Parents should book interviews using Parent Lounge (the same system as is used for Parent Teacher Interviews). Bookings for interviews will open for Boarding Parents on Tuesday 16 June, 2015 and Day Girl Parents on Thursday 18 June, 2015 and close on Monday 6 July, 2015.

In preparation for the interview, your daughter will have completed a CP Plan form in class which she should then have taken home to show you. She is expected to submit it along with her subject preference form to Mrs Baker, Careers Consultant by the end of term.

We look forward to productive outcomes from the involvement of you, your daughter and the school in discussing future options. If you have any queries, do not hesitate to contact us.

Yours faithfully

[Signatures]

Mrs Caroline Brodar  
Head of Senior School

Mr Tony Daley  
Head of Curriculum