The St Hilda’s Approach to School Fees

St Hilda’s incorporates the majority of costs for academic and co-curricular programs, including year level outdoor education experiences, excursions, QGSSSA and Andrews Cup sporting fixtures, musical performances and associated travel into our Tuition Fees.

We trust that the St Hilda’s approach will assist you to plan and budget for your annual family costs accordingly. Naturally, charges for texts and uniforms and for discretionary activities, such as private music tuition or rowing camps, and invitational programs are not included in the Tuition Fee.

Fees for 2015 are as follows. Fees are subject to an annual increase of between five per cent and 8 per cent depending on economic factors. The School has a policy relating to refunds and this is made available to students prior to entering into a contract with parents.

<table>
<thead>
<tr>
<th>International Students on a 571 Student Visa Tuition Fees</th>
<th>Annual</th>
<th>Per Semester</th>
<th>With 5% discount</th>
<th>With 5% discount per</th>
</tr>
</thead>
<tbody>
<tr>
<td>Prep</td>
<td>$15,189</td>
<td>$7,595</td>
<td>$14,429</td>
<td>$7,214</td>
</tr>
<tr>
<td>Years 1 to 3</td>
<td>$21,456</td>
<td>$10,728</td>
<td>$20,383</td>
<td>$10,192</td>
</tr>
<tr>
<td>Years 4 to 6</td>
<td>$23,252</td>
<td>$11,626</td>
<td>$20,089</td>
<td>$11,045</td>
</tr>
<tr>
<td>Years 7 to 9</td>
<td>$27,621</td>
<td>$13,811</td>
<td>$26,240</td>
<td>$13,120</td>
</tr>
<tr>
<td>Years 10 to 12 ^</td>
<td>$29,711</td>
<td>$14,856</td>
<td>$28,225</td>
<td>$14,113</td>
</tr>
<tr>
<td>Enrolment Fee (paid once upon enrolment)</td>
<td>$980</td>
<td></td>
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</tbody>
</table>

<table>
<thead>
<tr>
<th>International Student Non-Tuition Fees</th>
<th></th>
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</thead>
<tbody>
<tr>
<td>Boarding Years 6 to 10</td>
<td>$18,772</td>
<td>$9,386</td>
<td>$17,833</td>
<td>$8,917</td>
</tr>
<tr>
<td>Boarding Years 11 to 12</td>
<td>$19,366</td>
<td>$9,683</td>
<td>$18,398</td>
<td>$9,199</td>
</tr>
<tr>
<td>Registration Fee (paid once at time of enrolment)</td>
<td>$275</td>
<td></td>
<td></td>
<td></td>
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<tr>
<td>Stationery</td>
<td>$300 – $1,200</td>
<td></td>
<td></td>
<td></td>
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<tr>
<td>Uniforms</td>
<td>$200 - $950</td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>Overseas Student Health Cover (OSHC)</td>
<td>$100 per month</td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>QCAA fees (Years 11 and 12 students only as a one-off fee)</td>
<td>$381.90</td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>Extra-curricular activities</td>
<td>$100 - $1000</td>
<td></td>
<td></td>
<td></td>
</tr>
</tbody>
</table>

* All fees are based on current annual fees and are indicative only. Fees are subject to an annual increase of from 4% to 8% depending on economic factors. Extra-curricular fees and charges may also apply.

* Discount is applied if payment is received by the due date (ie. first day of each semester)
Enrolment Application fee
All Applications for Enrolment to the School must be accompanied by supporting documentation and a $275 Application Fee for International Students on a 571 Student Visa. This fee is non-refundable and does not guarantee a place in the School.

Enrolment Confirmation fee
Acceptance of a place in the School must be accompanied by an Enrolment Confirmation Fee of $980.

Payment of School Fees
Tuition and Boarding Fees for Pre-Preparatory to Year 12 are charged by the semester. Yearly payment is acceptable.

Please note that the payment of ALL school fees is required by the due date which is the first day of each semester. Students will not be permitted to commence a new semester while all or part of the previous semester’s fees remain unpaid unless special arrangements apply in writing and are maintained.

One full term’s notice of a student’s departure must be given in writing to the Head of School or one term’s fees will be payable if no notice is given.

Sibling discount
A discount of 15 per cent on tuition fees for the third and subsequent student from one family attending the School simultaneously is available. Where a family has boys at The Southport School and girls at St Hilda’s, the Schools have agreed that the 15 per cent discount applies for the third and subsequent child. Please contact the Fees Officer in relation to sibling discounts.

Fees for Specialist Class Subjects and Materials
- Hospitality Studies (Years 11 and 12) - $120 per term
- Engineering Technology (Years 11 and 12) - $120 per term
- Careers Avenue Testing (Year 10) - $148.00 per annum

Computer Printing Costs
Computer printing costs of $63 for all students are included in the tuition fee.

Voluntary building fund
A voluntary building fund contribution of $600 per family applies and is charged at $150 per term. This contribution is tax deductible.

Student accident insurance
The School pays the premium for student insurance through Jardine Lloyd Thompson Pty Ltd, Brisbane. Enrolled students are covered for the full year.

Ambulance cover
Please ensure that your Overseas Student Health Cover includes emergency transport and services with Queensland Ambulance.

Goods and services tax
The supply of educational courses is GST free and this includes excursions or field trips, course materials but only if directly related to the curriculum and excludes any food component. Goods sold, leased or hired to students are not GST free. Student accommodation is GST free. GST applies to the boarding food component.
REFUND POLICY

A copy of this policy is provided to the student (or parent(s)/legal guardian if the student is under 18) at a reasonable time prior to a written agreement being signed or an amount is paid for a registered course.

1. This Refund Policy outlines refunds applicable to course fees* paid to the School including any course fees paid to an education agent to be remitted to the School.

2. Any service fees paid to education agents or other third parties by students (or parent(s)/legal guardian if the student is under 18) are not covered by this Refund Policy.

3. The Application Fee ($275) and Enrolment Fee ($980) are both non-refundable*.
   *Note: in the event of visa refusal, the Enrolment Confirmation Fee will be considered for a refund according to paragraph 7 (below).

4. Payment of Course Fees and Refunds
   a) Fees are payable one semester in advance.
   b) All fees must be paid in Australian dollars.
   c) If the student changes visa status (e.g. becomes a temporary or permanent resident), she will continue to pay full overseas student’s fees for the duration of that term.*
   d) Refunds will be reimbursed in Australian dollars and the payment sent to the applicant’s home country unless otherwise requested in writing.
   e) Refunds will be paid to the person who enters into the written agreement unless the School receives written direction from the person who has signed the Enrolment Contract.

5. All notifications of withdrawal from a course must be made in writing to the Head of School.

6. Notification of withdrawal after commencement of the course requires one term’s notice in writing to the Head of School. If a term’s notice is not given, a term’s fees will be charged in lieu of notice.

7. Student Default (Visa refusal)
   a) If a student’s visa application is refused by the Department of Immigration and the student fails to or cannot start a course, or withdraws from the course on or before the agreed starting date, the School will refund** within four weeks any pre-paid tuition* and non-tuition fees* where the student produces evidence that the application made by the student for a student visa has been refused by the Australian immigration authorities.
   b) If a student whose visa has been refused withdraws from the course after it has commenced, the School will retain the amount of tuition fees proportionate to the amount of the course the student has undertaken and will refund any unused tuition fees* received by the school with respect to the student within the period of four weeks after the day of student default.

   **Calculation of the refund due in this case is prescribed by a legislative instrument (s.10 of Education Services for Overseas Students (Calculation of Refund) Specification 2014).

8. Student Default (other)
   a) Any amount owing under this section will be paid within 4 weeks of receiving a written claim from the student (or parent(s)/legal guardian if the student is under 18).
b) **Non-Tuition fees** will be refunded on a pro rata basis proportional to the amount of time the student was studying in the course, except where a non-refundable payment on behalf of the student has been made.

c) If the student does not provide written notice of withdrawal and does not start the course on the agreed starting date, only one term’s fees will be refunded from the semester* tuition fee.

d) If up to one semester’s tuition fees (two terms) have been prepaid, and the School receives written notification of withdrawal by the student (or parent(s)/legal guardian if the student is under 18) at least four (4) weeks prior to the first day of the agreed commencement term, the School will refund 100% of tuition and non-tuition fees (except the non-refundable application fee of $275, and enrolment fee of $980).

e) If up to one semester’s tuition fees (two terms) have been prepaid, and the School receives written notification of withdrawal by the student (or parent(s)/legal guardian if the student is under 18) less than four (4) weeks prior to the first day of the agreed commencement term, the School will refund the amount of prepaid fees less the following amounts:

   i) Tuition fees for one term of study, if written notice is received less than four weeks prior to commencement of the course.

   ii) Tuition fees for two terms of study, if written notice is received after the first day of the agreed commencement term and before the last day of the second term.

   iii) No amount will be refunded if written notice is received after two terms (one semester) of the payment period has passed.

f) If more than two semester’s (one year’s) tuition fees have been prepaid in one amount, refund provisions under (d) and (e) above will apply for tuition fees paid for the first two semesters, and any remaining unused tuition fees after this will be refunded.

g) No refund of tuition fees will be made where a student’s enrolment is cancelled for any of the following reasons:

   i) Failure to maintain satisfactory course progress (visa condition 8202). Please refer to “Course Progress and Attendance Policy” section of the St Hilda’s International Students Handbook.

   ii) Failure to maintain satisfactory attendance (visa condition 8202). Please refer to “Course Progress and Attendance Policy” section of the St Hilda’s International Students Handbook.

   iii) Failure to maintain approved welfare and accommodation arrangements (visa condition 8532). Please refer to “Welfare and Accommodation Policy” section of the St Hilda’s International Students Handbook.

   iv) Failure to pay course fees.

   v) Any behaviour identified as resulting in enrolment cancellation in St Hilda’s School’s Behaviour Policy/Code of Conduct. This includes smoking, drinking of alcohol and possession or taking of drugs. Please refer to “Deferment, Suspension and Cancellation Policy” section of the St Hilda’s International Students Handbook.

9. **School Default**

   a) If for any reason the School is unable to offer a course on an agreed starting day for the course, and the student for some reason cannot be placed or refuses placement in an alternative course arranged by the School, a full refund of any unused tuition fees* paid to the School will be made within 14 days of the agreed course starting day.

   b) If for any reason the School is unable to continue offering a course after the student commences a course, and the student for some reason cannot be placed or refuses placement in an alternative course arranged by the School, a full refund of any unused tuition fees* paid to the School will be made within 14 days of the course School’s default day. Calculation of the refund due in this case is prescribed by a legislative instrument (s7 of Education Services for Overseas Students (calculation of Refund) Specification 2014).

   c) In the event that the School is unable to fulfil its obligations of providing an agreeable alternative course for the student, or a refund, the student is advised to seek assistance from the Australian government’s Tuition Protection Service. For information on the TPS, please see: https://tps.gov.au/StaticContent/Get/StudentInformation
10. This agreement, and the availability of complaints and appeals processes, does not remove the right of the student to take action under Australia’s consumer protection laws.

* DEFINITIONS:

i) **Non-tuition fees** – fees not directly related to provision of the student’s course, including boarding, stationery, year-level camps, uniform and other ancillary fees.

ii) **Tuition fees** – fees directly related to the provision of the student’s course, including tuition fees, textbook levies, curriculum-based excursion fees, etc.

iii) **Course fees** – the sum of tuition fees and non-tuition fees received by the school in respect of the student in order for the student to undertake the course.

iv) **Study period** – there are four school terms throughout the year. There are two **semesters** per year comprised of two terms each.