Morgan’s St Hilda’s School Art Show  
9-10 October 2015

ARTWORK REGISTRATION AND PAYMENT FORM

Thank you for your interest in the Morgan’s St Hilda’s School Art Show. We look forward to working with you to make this a highly successful event.

Please complete the application details below for labelling and return this form with a $15 hanging fee per item ($10 pensioners).

Attention: Mrs Cheryl Reddy, St Hilda’s School, P O Box 290, Southport 4215  
Fax: 5591 5352 Phone: 07 5577 7297 Email: creddy@sthildas.qld.edu.au

NO LATER THAN 23 SEPTEMBER 2015

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REGISTRATION PAYMENT

Option 1:
Cheque or money order made payable to St Hilda’s School and posted with form:
Attention: Mrs Cheryl Reddy, St Hilda’s School, P O Box 290, Southport 4215

Option 2:
I ______________________________________ understand and agree to all of the conditions of entry attached. I have attached a cheque for $_______, payable to St Hilda’s School, being the hanging fee for ______ works.

Signed: ________________________________ Date: ______________

Please charge my credit card: Master card       Visa       American Express       Diners

With the sum of $______________________________________________________ Expiry Date:_____/_____

Card Number: ___ ___ ___ ___ / ___ ___ ___ ___ / ___ ___ ___ ___ / ___ ___ ___ ___

Full Name of Cardholder:________________________________________________________

Signature:________________________________________________ Date: __________________

PLEASE FILL OUT AND RETURN ABOVE DETAILS OF PAYMENT/CHEQUE WITH YOUR ENTRY FORM.

ARTIST IN RESIDENCE ARE YOU INTERESTED?
PLEASE PUT YOUR NAME IN AT A SUITABLE TIME SLOT, AND WE WILL CONTACT YOU.

Friday 6pm-7.30pm _______________________

Saturday 1pm-3pm:

Saturday 3pm-5pm ________________________
PAYMENT OF ITEMS SOLD

Option 1:
Please deposit my payment for sold items directly into my bank account.

DIRECT DEPOSIT DETAILS
Name of Bank___________________________________________________________
BSB No___________________
Account No______________________________________

Option 2:
Please mail my payment in the form of a cheque.
Name on cheque:_________________________________________________________
Postal Address: __________________________________________________________
CONDITIONS OF ENTRY

1. Entries may be hanging work in any medium. Entry Fee $15 per item ($10 pensioners).

2. No more than four (4) works per artist may be submitted.*

3. Entries must be suitably framed and ready for hanging with the artist’s Name, Address, Title and Sale Price clearly marked on the back of the work.

4. Entries must be delivered to St Hilda’s School on Thursday 8 October between 8am and 1pm. Drive to the Bev Philben Room via Gate 7 in Cougal Street, Southport.

5. All entries must be for sale and should be marked at a realistic price that reflects the current market values. A 30% commission is deducted from the proceeds of sale.

6. Although the greatest possible care will be taken with all entries, the committee and school accepts no responsibility for loss or damage to any works while in the custody of the committee or its agents. The committee therefore recommends that all exhibitors arrange insurance for their works.

7. All exhibits to be the original work of the artist, unless by prior arrangement.

8. All paintings, drawings, sculptures, glass, ceramic, graphic and photographic entries must remain for the duration of the exhibition. The committee, reserves the right to release any work once sold to its purchaser.

9. All unsold items can be collected 8am-12pm Monday 12 October from the Bev Philben Room (unless prior arrangements made). Exhibitors will be issued with a receipted copy of inventory – this must be produced to collect unsold works.

10. To expedite payment of sold items, payments will be made via direct deposit into your bank account (details will be required on submission of Entry Form) or a cheque issued by St Hilda’s School and posted within 7 working days.

11. Exhibitors agree that their entries may be photographed or otherwise reproduced for publicity purposes.

*Unless part of a set comprising of 4 or more pieces or negotiated previously.
8 October (Thursday)  8am to 1pm  
Delivery of entries to St Hilda’s School to  
The Bev Philben Room  
Via Gate 7 in Cougal St, Southport  
(Map below)

9 October (Friday)  6pm for 6.30pm Official Opening Cocktail Party, Cr  
Dawn Crichlow to officially open show, all artists and  
their partners will receive an official invitation.

10 October (Saturday)  12noon to 7.00pm – Exhibition hours  
Fete: 12noon to 7.00pm

COLLECTION OF UNSOLD WORKS

12 October (Monday)  Monday: 8am to 12pm – collect from the Bev Philben  
Room - same as drop-off location above

The receipted copy of inventory must be produced to collect unsold works.  

Enquiries  
St Hilda’s School Mrs Cheryl Reddy, 07 5577 7297  
Supporters of Creative Arts, Miss Tammy Gold, 0404 124 208 tammygold@hotmail.com